

## ***National Assembly***

Private Bag 13323  
Windhoek  
Namibia  
Republic of Namibia

Tel: (+264-61) 2889111  
Fax: (+264-61) 247772  
Email: [parliament@parliament.na](mailto:parliament@parliament.na)

### **PROCUREMENT MANAGEMENT UNIT RECORD OF BID OPENING**

In accordance with section 51(4) of the Public Procurement Act, 2015 (Act No. 15 of 2015), read in conjunction with section 20(4) of the Public Procurement Amendment Act, 2022 (Act No. 3 of 2022) at a bid opening session, the name of the bidder, the total amount of each bid, any discount or alternative offered, and the presence or absence of any bid security, if required, and the documents referred to in section 50(2) are read out and recorded, and a copy of the record is made available to any bidder on request.

**PROCUREMENT REFERENCE NUMBER:** G/IO/03-108/25/26



**DESCRIPTION:** Supply and Delivery of Business cards for the Deputy Speaker

**DATE OF INVITATION OF BIDS:** 10 September 2025

**CLOSING DATE & TIME:** 19 September 2025 @10H00

**OPENING DATE & TIME:** 25 September 2025 @10H00

#### **PARTICIPANTS:**

Ms. Saima Hailapa	
Ms Rosemary Usizi	

**BIDDERS PRESENT:**

None

**The following bids as per below particulars were received and opened on the closing date.**

Name of bidder	Disco unit /alter native offered	Total amount (N\$) Excl VAT	Bid securing Declaration	Original or certified copy of a valid good Standing Tax Certificate (NAMRA)	Original or a certified copy of a valid good Standing Social Security Certificate	Original valid company Registration Certificate, or certified copy	Valid certified copy of Affirmative Action Compliance Certificate, proof from Employ ment Equity Commis si oner that bidder is not a relevant employer, or exemption issued in terms of section 42 of the Affirmative Action Act, 1998	A written undertaking as contemplated in section 138(2) of the Labour Act, 2007	Quotation under the company letterhead	Confirmati on letter from the Bank	Certified identity copies of shareholders
1. Zubery Trading CC	No	N\$11 500.00	Completed	Attached	Attached	Attached	Attached	Completed	Attached	Not attached	Not attached
2. Mendjo		N\$ 2 550.00	Completed	Completed	Attached	Attached	Attached	Attached	Attached	Attached	Attached



