

NATIONAL ASSEMBLY

PROCUREMENT MANAGEMENT UNIT

Tel: (061) 288 2516

Reference: 5/7/3

Reference number: G/IQ/03-108/25/26

Enquiries: Ms. E. Alweendo

Private Bag 13328

Windhoek

06 OCTOBER 2025

NOTICE FOR SELECTION OF AWARD

SECTION 55 OF THE PUBLIC PROCUREMENT ACT, 15 OF 2015
REGULATION 38 (1) OF THE PUBLIC PROCUREMENT ACT, 15 OF 2015

PART A

SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY SECRETARY.: PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26.

TO: Typo Print (PTY) Ltd

P.O. Box 1762

Windhoek

Contact: 081 754 8977

- a) Kindly note that in terms of Section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015), you have been selected for **SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY SECRETARY.: PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26.**
- b) You are informed that in the absence of any application for review of the selection of award referred to in paragraph (a) within seven (7) days of this notice, the Accounting Officer of National Assembly will award the contract to you.
- c) The period of seven (7) days referred to in paragraph (b) starts on 07 October 2025 and ends on 15 October 2025.

PART B

NOTICE TO BIDDERS NOT SELECTED FOR AWARD

No.	Name of bidder
No	Name of Bidder
1.	Zubery Trading CC
2.	Mendjo Investment CC
3.	Typoprint (Pty) Ltd
4.	Emcon Printing Solutions CC
5.	Solitaire Press (Pty) Ltd
6.	Kupperputz Investment CC
7.	Waveland Investment Group CC
8.	Winter Seal Investment CC
9.	Naneyo Investment CC
10.	Star Graphics CC
11.	Owera Investment CC
12.	TMU Supply and Delivery Services (Pty) Ltd
13.	Bandeya Investment CC
14.	Shiteta Trading CC

d) Kindly note that, bidder (s) whose particulars are specified in PART A has been selected for award.

e) The price offered by the bidders referred to in paragraph (a) is as below:


Name of bidder	Description of works	Amount
Typo Print (PTY) Ltd	SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY SECRETARY.: PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26.	N\$ 862.50

a) (g) The criteria used to select for award of the bidder referred to in paragraph (a) is set out in the bid document reference number: **(G/IQ/03-108/25/26).**

SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY SECRETARY.: PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26.

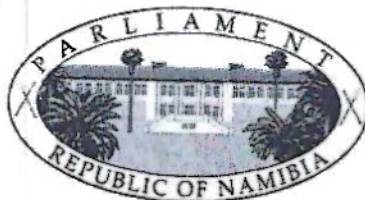
- h) Kindly note that if you are not satisfied with the selection of award made the Public entity, you may make an application for the review of the selection made within 7 days of this notice, and in the absence of an application for review, the Accounting Officer of National Assembly will award to the selected bidder.
- i) The period of seven (7) days referred to in paragraph (b) starts on **07 October 2025 and ends on 15 October 2025.**

Yours Sincerely



ESTHER N. KAAPANDA
SECRETARY: NATIONAL ASSEMBLY
NAMIBIA

SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY SECRETARY.: PROCUREMENT
REFERENCE NUMBER: G/IQ/03-108/25/26.



National Assembly

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Enquiries: Ms E. Alweendo
Tel: 061-2882516

06 October 2025

PROCUREMENT MANAGEMENT UNIT

NOTICE OF PROCUREMENT AWARD/EXECUTIVE SUMMARY OF BID EVALUATION REPORT

(Section 55 (8) & Regulation 39 (1))

TO: ALL BIDDERS

**SUBJECT: SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY
SECRETARY.: PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26.**

PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26

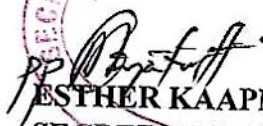
- 1. Scope of Contract:** Supply and Delivery of Business cards for the Deputy Secretary
- 2. Procurement method used:** Small Value Procurement
- 3. Date of invitation of bids:** 10 September 2025
- 4. Closing date for submission of bids:** 19 September 2025
- 5. Date of opening of bids:** 25 September 2025
- 6. Number of bids received by closing date:** Fourteen (14)
- 7. Splitting of contract as per the lowest evaluated cost per item applicable (Yes/No):** No
- 8. Number of responsive bids:** Nine (09)
- 9. Number of none responsive bids:** five (5)

#	Bidder's Name	Amount quoted EXL VAT	Responsive (Yes/ No)	Reasons why bid is not responsive	Contact awarded (Yes/ No) and contract value
1.	Zubery Trading CC	N\$11 500.00	No	a) Bidder did not Submit Certified Identity copies of shareholders b) Bidder did not submit confirmation letter from the bank	No
2.	Mendjo Investment CC	N\$ 2 550.00	Yes	Not the lowest responsive bid	No
3.	Typoprint (Pty) Ltd	N\$ 750.00	Yes	Not the lowest responsive bid	Yes (N\$ 750.00)
4.	Emcon Printing Solutions CC	N\$	No	a) Bidder did not submit confirmation letter from the bank	No
5.	Solitaire Press (Pty) Ltd	N\$ 760.15	Yes	Not the lowest responsive bid	No
6.	Kupperputz Investment CC	N\$ 1300.00	No	a) Bidder did not submit confirmation letter from the bank	No
7.	Waveland Investment Group CC	N\$ 5 375.00	No	a) Bidder did not submit confirmation letter from the bank	No
8.	Winter Seal Investment CC	N\$ 3000.00	Yes	Not the lowest responsive bid	No
9.	Nanayo Investment CC	N\$ 5000.00	Yes	Not the lowest responsive bid	No
10.	Star Graphics CC	N\$ 1300.00		a) Bidder did not Submit certified Identity copies of shareholders	No
11.	Owera Investment CC	N\$12 000.00	No	a) Bidder did not submit confirmation letter from the bank	No
12.	TMU Supply and Delivery Services (Pty) Ltd	N\$ 1750.00	Yes	Not the lowest responsive bid	No
13.	Bandeya Investment	N\$ 2500.00	Yes	Not the lowest responsive bid	No

**SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY SECRETARY.:
PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26.**

	CC					
14	Shiteta Trading CC	N\$ 3000.00	Yes	Not the lowest responsive bid	No	

10. Your participation in this regard was highly appreciated.


 ESTHER KAAPNDA (MS)
 SECRETARY, NATIONAL ASSEMBLY
 SWANDBIA

7/10/2025
 DATE

SUPPLY AND DELIVERY OF BUSINESS CARDS FOR THE DEPUTY SECRETARY.:
 PROCUREMENT REFERENCE NUMBER: G/IQ/03-108/25/26.