

National Assembly

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Ref: 5/7

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18 June 2026

To: All Bidders

ADDENDUM NUMBER 01 TO THE BID DOCUMENT

Amendment Date: **18 May 2025**

BID DOCUMENT NUMBER: **G/RFQ/03-08/26/27**

Procurement Description: **SUPPLY AND DELIVERY OF LIVESTREAMING EQUIPMENT**

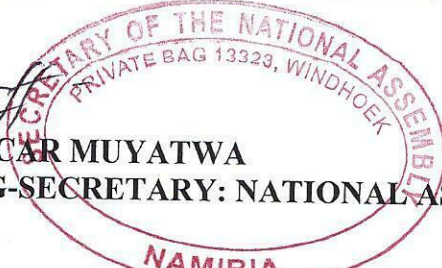
- A. This Amendment shall be considered part of the bid document for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. BIDDERS MUST SIGN THE AMENDMENT AND SUBMIT IT WITH THEIR BIDS.**
- B. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.**


Except as described below, the original bidding document remains unchanged. The bidding documents are modified and/or clarified, as follow:

SECTION & PAGE NUMBER	ITEM	CHANGE/MODIFICATION
Page 2	<p align="center">Current Description</p> <p>The whole page was omitted from the document</p>	<p align="center">New Description/Addition</p> <p>Page 2 added</p>
Page 3	<p>8.Submission of Quotations</p> <p>Quotations should be deposited in the Quotation Bid Box located at National Assembly, ground floor not later than <u>19 June 2026 at 10H00</u>, Quotations by post or hand delivered should reach Parliament-National Assembly, Private Bag 13323, Windhoek by the same date and time. Late quotations will be rejected</p>	<p>8. Submission of Quotations</p> <p>Quotations should be deposited in the Quotation Bid Box located at National Assembly, ground floor not later than <u>26 June 2026 at 10H00</u>, Quotations by post or hand delivered should reach Parliament- National Assembly, Private Bag 13323, Windhoek by the same date and time. Late quotations will be rejected</p>

AMMENDMENT NUMBER 01: BID DOCUMENT NUMBER: G/RFQ/03-08/26/27
 BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING
 THE SIGNED AMENDMENT TO THE BID FORM:

Company Name	
Contact Person	
Signature	
Date	





MR. OSCAR MUYATWA
ACTING-SECRETARY: NATIONAL ASSEMBLY
NAMIBIA

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The National Assembly reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for *Bid Securing Declaration*
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The Quotation validity period shall be **180 days** from the date of submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- a) Have a valid company Registration Certificate, or certified copy certified by the Commissioner of Oath appointed in terms of the justices of the peace and Commissioner of Oath Act 1963 (Act of no.16 of 1963);
- b) Have an original valid good Standing Tax Certificate, or certified copy certified by the Commissioner of Oath appointed in terms of the justices of the peace and Commissioner of Oath Act 1963 (Act of no.16 of 1963);
- c) Have an original valid good Standing Social Security Certificate, or certified copy certified by the Commissioner of Oath appointed in terms of the justices of the peace and Commissioner of Oath Act 1963 (Act of no.16 of 1963);
- d) Have a valid certified copy of Affirmative Action Compliance Certificate, or certified copy certified by the Commissioner of Oath appointed in terms of the justices of the peace and Commissioner of Oath Act 1963 (Act of no.16 of 1963), proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- e) Have a certificate indicating SME Status (for Bids reserved for SMEs);
- f) Submit bid valid security/Submit signed Bid-securing Declaration;