

NATIONAL ASSEMBLY

PROCUREMENT MANAGEMENT UNIT

Tel: (061) 288 2516

Reference: 5/7/3

Reference number: NCS/RFQ/03-07/26/27.

Enquiries: Ms. S. Hailapa

Private Bag 13323

Windhoek

07 September 2026

NOTICE FOR SELECTION OF AWARD

SECTION 55 OF THE PUBLIC PROCUREMENT ACT, 15 OF 2015
REGULATION 38 (1) OF THE PUBLIC PROCUREMENT ACT, 15 OF 2015

PART A

LEASING OF FIVE (5) DIGITAL PHOTOCOPIERS FOR A PERIOD OF 36 MONTHS; PROCUREMENT REFERENCE NUMBER: NCS/RFQ/03-07/26/27.

TO: Performance Development Centre

P.O. Box 32498

Windhoek

Contact: 0813008001

- a) Kindly note that in terms of Section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015), you have been selected for **LEASING OF FIVE (5) DIGITAL PHOTOCOPIERS FOR A PERIOD OF 36 MONTHS; PROCUREMENT REFERENCE NUMBER: NCS/RFQ/03-07/26/27.**
- b) You are informed that in the absence of any application for review of the selection of award referred to in paragraph (a) within seven (7) days of this notice, the Accounting Officer of National Assembly will award the contract to you.
- c) The period of seven (7) days referred to in paragraph (b) starts on 08 September 2026 and ends on 16 September 2026.

PART B

NOTICE TO BIDDERS NOT SELECTED FOR AWARD

No.	Name of bidder
No	Name of Bidder
1.	G-Tech Office Equipment
2.	Tempo NTNN Trading CC
3.	Bluesky Technologies (Pty) Ltd
4.	Jap Trading CC
5.	Teknage Investment CC
6.	Agregate Trading CC
7.	Essential Investment Investment CC
8.	Pearl Energy 79 CC
9.	Green Enterprise Solutions (Pty) Ltd
10.	Supreme Machineries Investment CC
11.	Schoemans Office Solutions
12.	Zanyara Investment CC
13.	Legacy Engineering & Technology

d) Kindly note that, bidder (s) whose particulars are specified in PART A has been selected for award.

e) The price offered by the bidders referred to in paragraph (a) is as below:

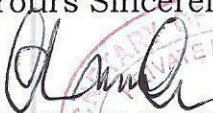
Name of bidder	Description of Items	Amount
Performance Development Centre	LEASING OF FIVE (5) DIGITAL PHOTOCOPIERS FOR A PERIOD OF 36 MONTHS; PROCUREMENT REFERENCE NUMBER: NCS/RFQ/03-07/26/27	N\$ 381 800.15 (INCL VAT)

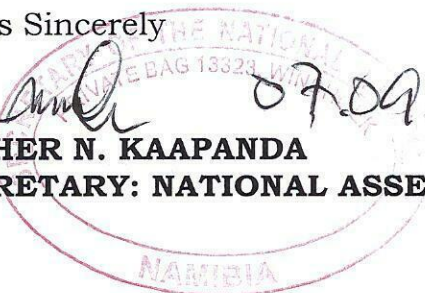
(g) The criteria used to select for award of the bidder referred to in paragraph (a) is set out in the bid document reference number: **(NCS/RFQ/03-07/26/27)**.

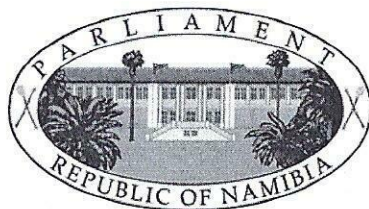
LEASING OF FIVE (5) DIGITAL PHOTOCOPIERS FOR A PERIOD OF 36 MONTHS; PROCUREMENT REFERENCE NUMBER: NCS/RFQ/03-07/26/27

- h) Kindly note that if you are not satisfied with the selection of award made the Public entity, you may make an application for the review of the selection made within 7 days of this notice, and in the absence of an application for review, the Accounting Officer of National Assembly will award to the selected bidder.
- i) The period of seven (7) days referred to in paragraph (b) starts on **08 September 2026 and ends on 16 September 2026.**

Yours Sincerely


ESTHER N. KAAPANDA
SECRETARY: NATIONAL ASSEMBLY


NAMIBIA



National Assembly

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Windhoek
Namibia
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07 September 2026

PROCUREMENT MANAGEMENT UNIT

NOTICE OF PROCUREMENT AWARD/EXECUTIVE SUMMARY OF BID EVALUATION REPORT

(Section 55 (8) & Regulation 39 (1))

TO: ALL BIDDERS

**SUBJECT: LEASING OF FIVE (5) DIGITAL PHOTOCOPIERS FOR A PERIOD OF 36
MONTHS; PROCUREMENT REFERENCE NUMBER: NCS/RFQ/03-07/26/27.**

PROCUREMENT REFERENCE NUMBER: NCS/RFQ/03-07/26/27.

- 1. Scope of Contract:** Leasing of Five (5) Digital Photocopiers for a Period of 36 Months :
- 2. Procurement method used:** Request for Sealed Quotations
- 3. Date of invitation of bids:** 18 June 2026
- 4. Closing date for submission of bids:** 30 July 2026
- 5. Date of opening of bids:** 30 July 2026
- 6. Number of bids received by closing date:** Fourteen (14)
- 7. Splitting of contract as per the lowest evaluated cost per item applicable (Yes/No):** No
- 8. Number of responsive bids:** Eight (8)
- 9. Number of none responsive bids:** Six (6)

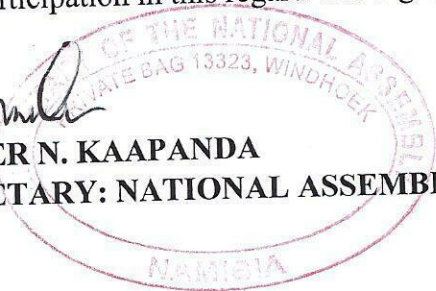
#	Bidder's Name	Amount quoted INCL VAT	Responsive (Yes/ No)	Reasons why bid is not selected	Contact awarded (Yes/ No) and contract value
1.	G-Tech Office Equipment	N\$ 481 460.86	Yes	Not the lowest responsive bid	No
2.	Tempo NTNN Trading CC	N\$ 24 936.00	No	Bidder did not submit a detailed quotation under the company letter head	No
3.	Performance Development Centre	N\$ 332 000.00	Yes	None	Yes (N\$ 381 800.15) INCL VAT
4.	Bluesky Technologies (Pty) Ltd	N\$ 333 000.00	Yes	Not the lowest responsive bid	No
5.	Jap Trading CC	N\$ 504 000.00	No	Bidder did not comply with the Quotation validity period ; bidder's quotation validity period is 30 days	No
6.	Teknage Investment CC	N\$ 458 219.70	Yes	Not the lowest responsive bid	No
7.	Agregate Trading CC	N\$ 1 122 170.04	Yes	Not the lowest responsive bid	No
8.	Essential Investment Investment CC	N\$ 637 704.00	Yes	Not the lowest responsive bid	No
9.	Pearl Energy 79 CC	N\$ 465 120.36	No	The principle business should be in line with the nature of service required	No
10.	Green Enterprise Solutions (Pty) Ltd	N\$ 476 385.12	Yes	Not the lowest responsive bid	No
11.	Supreme Machineries Investment CC	N\$ 470 606.40	No	Bidder did not submit a detailed quotation under the company letter head	No
12.	Schoemans Office Solutions	N\$ 396 156.53	Yes	Not the lowest responsive bid	No
13.	Zanyara Investment CC	N\$ 75 594.89	No	The principle business should be in line with the nature of service required;	No

14.	Legacy Engineering & Technology	N\$ 17 495.80	No	The principle business should be in line with the nature of service required;	No

10. Your participation in this regard was highly appreciated.



ESTHER N. KAAPANDA
SECRETARY: NATIONAL ASSEMBLY



07.09.2026

DATE